

Keep your team organised

Improve your diary management and raise the effectiveness of your services to contacts and clients.



OfficeDiary is an add-on module that provides essential team management functionality to enhance your SuperOffice CRM system.

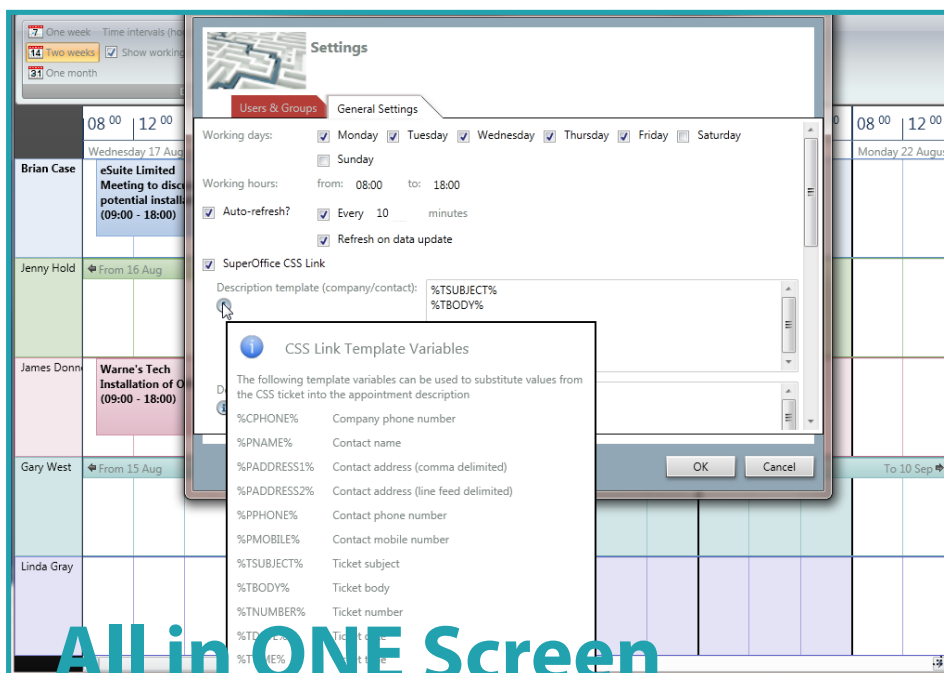
Designed and developed as part of a highly recognised range of eSuite programs for business, OfficeDiary provides full diary management for SuperOffice.

View the appointments for groups of SuperOffice users in a configurable timeline interface. Create, amend and delete appointments; reschedule appointments with drag/drop functionality; and reallocate appointments to other users.

OfficeDiary works alongside your SuperOffice CRM application.

OfficeDiary functionality

- **Easy to Use** – with similar functionality to existing SuperOffice features.
- **Quick View Layout** – multiple layouts help to cross-check diary entries and repeated actions.
- **Save Time** – keep diaries up-to-date and everyone busy!
- **Eliminate Errors** – reduce the risk of double booking valuable technical and sales teams with the easy-to-view diary management screens.
- **Improve Service** – set priorities against specific diary entries.



All in ONE Screen

eOfficeDiary for SuperOffice

▲ create the meeting

▲ select the teams and contacts to include and the **frequency** of the meetings

view multiple members in one screen

▲ determine the priority of the meeting

OfficeDiary is a low cost program application offered on a site licence basis. Contact Synergy Technology for further information on 0345 456 0050.



eSuite programs for business connect your organisation to the outside world using the latest software solutions.

eSuite modules are designed and developed by technical experts in business programming and are designed to complement key business applications including Microsoft Dynamics NAV, Pegasus Opera and SuperOffice CRM.

eSuite modules are created using a unique process of analysis and then applying a design and development solution to deliver a timely, cost effective solution that meets the needs of the small to medium business.



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