



for SuperOffice

Be totally prepared to close your next business deal equipped with all the documentation you need.

Stay professional using ePDF and SuperOffice.



ePDF allows you to:

- Make a **copy** of a document – in any format.
- **Convert** existing documents to PDF – Supported formats for conversion include: .DOC / .DOCX / .XLS / .XLSX / .PPTX / .BMP / .JPEG / .GIF / .PNG / .TIFF
- **Annotate** PDF files to create concise, accurate and up-to-date documents.
- **Organise** your business, client, product information and pricing from various sources into a single PDF document.

Now you can create, change or annotate PDFs created in SuperOffice then automatically archive them back into SuperOffice:

- Create PDFs from existing documents created in SuperOffice.
- Attach the new PDF to existing companies, sales and projects in SuperOffice.
- Edit the contact, subject, description and the creation date as required.

Designed and developed as part of a highly recognised range of eSuite programs for business, ePDF is easy-to-use and is designed to simplify the creation of bespoke documents.

ePDF is an add-on module and works alongside SuperOffice Customer Relationship Management (CRM) systems.

ePDF functionality includes:

- **PDF Creation** – Create new PDFs from existing PDF files.
- **PDF Organiser** – Merge PDFs into one single source to create customised information.
- **PDF Annotator** – Update PDFs by adding images and text information including contact names, prices, product information and more.
- **Copy any Document** – Duplicate existing documents in SuperOffice quickly and easily to prepare new documents which be saved under different templates, companies, projects and sales.

Deliver a better, cost effective service

- **Save Time and Money** – with the simple ePDF editing tools you can quickly duplicate and annotate existing documents.
- **Gain Peace of Mind** – make all your quotes, proposals and technical documents accurate and consistent.
- **Stay Professional** – create a consistent message using information that already exists on your products and services to prepare bespoke tenders, quotes and business proposals.
- **Improve Customer Service** – increase the effectiveness of your service delivery with this easy-to-use SuperOffice add-on module.

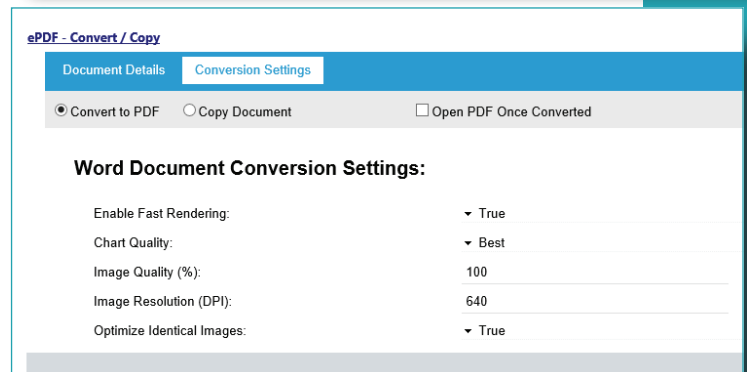
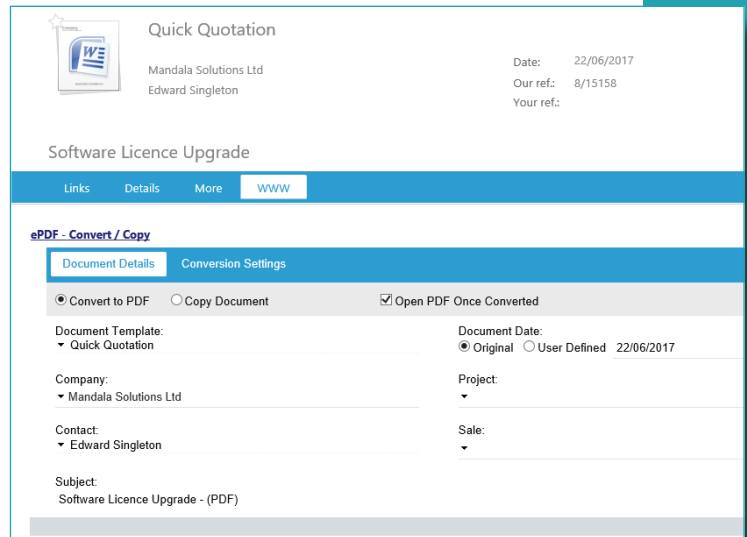
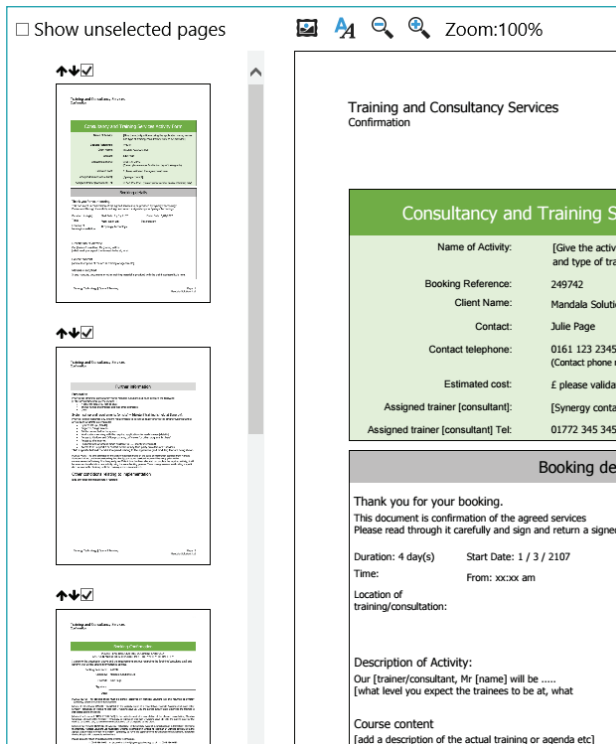
ePDF for SuperOffice

PDF Creation and Copy

- You can convert existing documents in SuperOffice including Word, Excel, PowerPoint (PPTX only) and all standard images files.
- Archive your updated PDF and assign it to the required company, contact, project and/or sale.

PDF Conversion options

- Select your conversion settings per source document type to produce an optimised PDF file.



PDF Organiser and Annotator

- Merge PDFs and reorder pages to suit your needs.
- Add images and text within the PDF.
- Archive your updated PDF and assign it to a company, contact, project or sale.
- Add a new subject and creation date if necessary.

ePDF PRICING

NUMBER OF USERS	COST PER MONTH (ex. VAT)
1 – 10 Users	£30
11 – 20 Users	£55
21 – 50 Users	£90
Site Licence*	£120

*Site licence is per physical location.



eSuite programs for business connect your organisation to the outside world using the latest software solutions.

eSuite modules are designed and developed by technical experts in business programming and are designed to complement key business applications including including Microsoft Dynamics NAV, Pegasus Opera and SuperOffice CRM.

eSuite modules are created using a unique process of analysis and then applying a design and development solution to deliver a timely, cost effective solution that meets the needs of the small to medium business.



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